

Searching for Issues

JIRA provides a powerful issue search facility. You can search for issues across projects, versions and components using a range of search criteria. JIRA also makes custom fields available as search criteria, allowing you to refine your searches even further.

The search can be saved as a filter in JIRA, allowing you to recall the same search and run it again or even share it with other users.

With JIRA searches, you can:

- Modify and reuse search results
- Sort and action individual issues
- Share and export issues
- Display issues on your dashboard

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Related Topics:

- [Basic Searching](#)
- [Advanced Searching](#)
- [Using the Issue Navigator](#)
- [Using Filters](#)

Step 1. Define your search criteria

The first step in searching for issues is to define the criteria for your new search. You can define your search criteria in three different ways: using the **quick search**, using the **basic search** or using the **advanced search**.

If you have saved a search previously (i.e. as a filter) and want to run it again, you can run the filter to load the saved search criteria.

Search method	Description
Quick search	<p>The quick search is the fastest way to define search criteria. However, it is less precise than other search methods for complex queries (e.g. <code>project = JIRA AND status = Open AND priority = High</code>). The quick search is in the navigation bar.</p> <p>For instructions, see Using Quick Search.</p>
Basic search	<p>The basic search is more precise than the quick search, but easier to use than the advanced search. It provides a user-friendly interface that lets you define complex queries, without needing to know how to use JQL</p> <p>For instructions, see Basic Searching.</p>

Advanced search	<p>The advanced search is the most powerful of the three search methods. You can specify criteria that cannot be defined in the other searches (e.g. <code>ORDER BY</code> clause). However, you need to know how to construct structured queries using the JIRA Query Language (JQL) to use this feature.</p> <p>For instructions, see Advanced Searching.</p>
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About filters

A JIRA filter is a saved set of search criteria, similar to a bookmark. Some filters are predefined in JIRA – such as **My Open Issues**, **Reported by Me**, **Recently Viewed**, **All Issues** – these are known as *system filters*. A filter may also be a set of search criteria defined and saved by a user.

To use a filter, simply click it. Your favorite filters are shown in the panel on the left. You can view all of your filters as well as find filters shared with you here.

When you run a filter, the saved search criteria is loaded for you in the displayed issue view. The criteria is displayed in either the basic search or advanced search, depending the search you are using at the time.

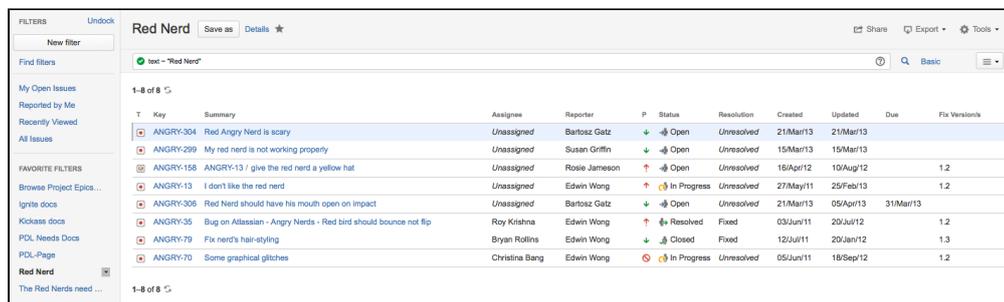
For more information about filters, see [Using Filters](#).

Step 2. Modify the search results

Once you have defined and run your search, you can optionally modify the search results. JIRA lets you change the sort order of the search results, as well as action each of the individual issues.

For instructions, see [Using the Issue Navigator](#).

Screenshot: Example search results in the issue navigator



The screenshot shows the JIRA issue navigator interface. At the top, there's a filter name 'Red Nerd' with 'Save as' and 'Details' options. Below the filter name, there's a search bar containing 'text - "Red Nerd"'. The main area displays a table of search results with columns: T, Key, Summary, Assignee, Reporter, P, Status, Resolution, Created, Updated, Due, and Fix Versions. The table contains 8 rows of issues, each with a status icon (e.g., Open, In Progress, Resolved, Closed) and a status label.

T	Key	Summary	Assignee	Reporter	P	Status	Resolution	Created	Updated	Due	Fix Versions
	ANGRY-304	Red Angry Nerd is scary	Unassigned	Bartosz Gatz	↓	Open	Unresolved	21/Mar/13	21/Mar/13		
	ANGRY-299	My red nerd is not working properly	Unassigned	Susan Griffin	↓	Open	Unresolved	15/Mar/13	15/Mar/13		
	ANGRY-158	ANGRY-13 give the red nerd a yellow hat	Unassigned	Rosie Jameson	↑	Open	Unresolved	16/Apr/12	10/Aug/12		1.2
	ANGRY-13	I don't like the red nerd	Unassigned	Edwin Wong	↑	In Progress	Unresolved	27/May/11	25/Feb/13		1.2
	ANGRY-306	Red Nerd should have his mouth open on impact	Unassigned	Bartosz Gatz	↓	Open	Unresolved	21/Mar/13	05/Apr/13	31/Mar/13	
	ANGRY-35	Bug on Atlassian - Angry Nerds - Red bird should bounce not flip	Roy Krishna	Edwin Wong	↑	Resolved	Fixed	03/Jun/11	20/Jun/12		1.2
	ANGRY-79	Fix nerd's hair-styling	Bryan Rollins	Edwin Wong	↓	Closed	Fixed	12/Jul/11	20/Jun/12		1.3
	ANGRY-70	Some graphical glitches	Christina Bang	Edwin Wong	↓	In Progress	Unresolved	05/Jun/11	18/Sep/12		1.2

Step 3. Save your search

To run your search again in future, save your search as a filter. Simply click **Save as** and enter a name for the filter. The filter is created and added to your favorite filters.

For more information, see [Using Filters](#).

Step 4. Working with search result data

You can export or share the search results in a number of different formats. Search results can be shared via email or RSS. You can export the search results to a number of formats (e.g. Microsoft Excel). You can also display the search results on your dashboard as a list or a chart.

For more information, see [Working with Search Result Data](#).